

Invitation of Tender for Empanelment of agency for supply of vehicles for transporting vegetables under the project



Released By

Harit Vegetable Processing & Marketing Co-operative Union Limited

A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020

Phone No- 9431686446 | E-mail- haritvegetableunionltd@gmail.com | Website: www.tarkaari.in

Inviting Of Tender for empanelment of agency for supply of vehicles for transporting vegetables under the project

This is with reference to the **Bihar State Vegetable Processing & Marketing Scheme**, initiated by Cooperative Department, Government of Bihar. In order to effectively implement this scheme, Harit Vegetable Processing & Marketing Cooperative Union Limited has been formed and registered under Cooperative Societies Act, 1935. To create a proper logistics system for vegetables transportation the union requires various types of vehicles as indicated below:

Sl. No.	Vehicle Type	Total no of vehicles required	Maximum Capacity required
1.	Normal Trucks (non-refrigerated)	2	3 MT
2.	Pick up Van	20	1.5 MT
3.	Mini Pickup Van	5	1 MT
4.	Tractor with Thali	20	
5.	Truck (Non Refrigerated)	2	10 MT

*The Union reserves the right to only hire the actual number of vehicles required for project logistics. Therefore the requirement of vehicles may increase or decrease as per the project requirement.

Suitable bidders are hereby invited to apply/ propose individually for any of the above-mentioned vehicles that they have. The detailed Notice Inviting Empanelment document can be downloaded from the website (www.tarkaari.in) from following date and time: 10-05-2021 (4.00 PM).

A processing fee of INR 1000/- should be submitted along with the proposal in the form of a **Demand Draft** in favour of **Harit Vegetable Processing & Marketing Co-operative Union Limited**, payable at **Patna**

Any correspondence regarding this can be done on haritvegetableunionltd@gmail.com and any enquiry regarding this tender can be done on 9431686446.

By,
Chief Executive Officer,
Harit Vegetable Processing &
Marketing Co-operative Union
Ltd., Patna

Harit Vegetable Processing & Marketing Co-operative Union Limited

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(Invites proposals from reliable, experienced and resourceful bidders for the following services:

1. Tender No.	
2. Short Description of Service	Hiring the services of commercial vehicles as mentioned in table above. The operational area should be considered as the whole of the Bihar state (daily – Patna, Samastipur, Vaishali, Nalanda, Begusarai districts).The union can also explore to use logistics service for vegetable supply to outside state. The logistic services are required for a contract period of 11 months, starting from the date of issue of the Work Order.
3. Tender Document fee	Rs. 1000/- (Rupees One Thousand Only), Non-Refundable
4. Earnest Money Deposit (EMD)	Rs. 15,000/- (Rupees Fifteen Thousand Only)
5. Tender document availability Period on www.tarkaari.in (Date and Time)	10-05-2021 (04.00 PM)
6. Bid Submission (Date & Time)	10-05-2021 (05.00 PM)
7. Technical Bid opening date and time at the Union office	11.05.2021 (11.00 AM)

POINTS TO CONSIDER

- Interested agencies can apply for whatever types of vehicles they can provide.
- Tender fee should be in the form of Demand Draft from any Nationalised/Scheduled Bank in favour of **Harit Vegetable Processing & Marketing Co-operative Union Limited** and payable at **Patna**. No other mode of Tender fee will be accepted by the Union.

Any correspondence regarding this can be done on haritvegetableunionltd@gmail.com. and 9431686446.

By,
Subhash Kumar
Chief Executive Officer,
Harit Vegetable
Processing & Marketing
Co-operative Union
Ltd., Patna

DISCLAIMER

1. Though adequate care has been taken while issuing this document, the applicant firm should satisfy itself that the document submitted is complete in all respects. Intimation of any discrepancy (if any) shall be given to this office (as mentioned below) immediately.
2. Harit Vegetable Processing & Marketing Co-operative Union Ltd., reserves the right to change any or all of the provisions of this document before date of submission.
3. Harit Vegetable Processing & Marketing Co-operative Union Ltd., reserves the right to reject any or the entire offer without assigning any reasons whatsoever. No correspondence will be entertained on this account.
4. The bidding agency should provide documentary proof in support of all the conditions laid out in the document, failing which may lead to the disqualification and the bidder may not be allowed to participate in the bid process.
5. Address of Communication:
Chief Executive Officer
Harit Vegetable Processing & Marketing Co-operative Union Ltd.
A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020
Phone No- 9431686446 | E-mail- haritvegetableunionltd@gmail.com |

TERMS OF REFERENCE

Introduction

The Government of Bihar has initiated a scheme for marketing and processing of vegetables in the state. The scheme has been named as Bihar State Vegetable Processing and Marketing Scheme. Its main objective is to establish a virtuous cycle for vegetable producers and consumers through a medium of cooperative societies. In order to effectively implement this scheme, Harit Vegetable processes & Marketing Cooperative Union Ltd. has been registered under Cooperative Societies Act 1935. Since the project has just been started, there is a lot of requirement for logistical vehicles to kick start the operations under the project. Therefore, the Union wants to hire certain types of commercial vehicles for project logistics purposes. (Please refer the Table on the first page). The operational areas for project logistics shall primarily be Patna, Vaishali, Samastipur, Nalanda and Begusarai in Bihar. The scope shall also extend to other districts of the state and the union can also explore to use logistics service for vegetable supply to outside state as per the requirement of the project. The contract shall be signed for a period of **11** months, with effect from the date of signing of contract.

Scope of Work

The tentative locations for where logistics needed are Patna, Vaishali, Samastipur, Nalanda and Begusarai. The vehicles shall be used for transporting fresh vegetables for distances within the state and the union can also explore to use logistics service for vegetable supply to outside state as per the requirement of the project. The sourcing point of vegetables may be the Primary Vegetable Cooperative Societies (PVCS) at block level in above mentioned districts of the state.

Sl. No.	Vehicle Type	Total no of vehicles required	Maximum Capacity required
1.	Normal Trucks (non-refrigerated)	2	3 MT
2.	Pick up Van	20	1.5 MT
3.	Mini Pickup Van	5	1 MT
4.	Tractor With Trailer	20	
5.	Truck(non-refrigerated)	2	10 MT

Note: The scope of work may increase or decrease at the time when actual work needs to be done, which shall be finalised during discussions with the Union, at the time of contracting.

The scope of work includes the:

- Transport of Vegetables from Primary Vegetable Cooperative Societies from all the districts mentioned above to the destinations within state (preferably Patna) as decided by the Union.

The operational area should be considered as the whole of the Bihar state. Sometimes, the operational area may be considered outside state as per the requirement of the project.

- Any losses or damages due to theft, accident or force majeure needs to be covered by the transporter. Any damages to the goods due to unforeseen incidents like, fire, flood, theft or accident will be recovered from the transporter. The transporter/ vendor is expected to take

care of the vehicle and driver on its own, and no further support of any form shall be sought from Union.

- c. The agency must provide drivers along with vehicles and salesman shall be appointed by the union.

Eligibility Criteria for this Bid

The agencies intending to apply for this work should meet the following conditions:

- Should be a reputed registered company/ proprietorship firm, partnership firm/cooperative society with experience of such work in India for at least 1 year.
- **Should submit a fee of INR 1000/- as Tender document fee in the form of a Demand Draft, payable at Patna, in favour of Harit Vegetable Processing & Marketing Co-operative Union Ltd.**
- **Should submit an EMD of INR 15,000/- (Fifteen Thousand Rupees Only), in the form of Demand Draft, payable at Patna, in favour of Harit Vegetable Processing & Marketing Co-operative Union Ltd.**
- Bank Guarantee of Rs.500000/ as cheque must be submitted to union after award of the project
- Audited financial statements, IT Returns / Tax Clearance certificates for last three fiscal years
- Copy of PAN
- Copy of GST
- All vehicles must have valid documents such as RC book, Permit, Insurance, Fitness and Pollution etc. and driver should also have driving licence.
- **A declaration on the letterhead of the firm / organization that it has not been blacklisted by any Government organization**

Terms and Conditions

- **Terms of Payment:**

Selected agency can claim the payment on monthly basis against the valid invoice, bills and slips. The payments if found okay, may be processed within 7 days after submission of the valid invoices, along with valid proofs.
- The selected agency shall be ready to take up work beyond the mentioned scope if felt necessary and asked by the Union.
- The prices quoted shall be firm and shall remain applicable during the entire period of the contract till completion (including extension of time granted, if any) and no escalation in prices will be permitted due to increase in prices of Fuels, rise in labour prices or due to any other reasons.
- The agency shall comply with all the bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for the payment of all fees and other charges and the giving and receiving of all necessary notices, and keep the Union informed of the said compliance with the by-laws, payments made, notices issued and received.
- The agency shall indemnify the Union against all claims in respect of patent rights, design, trademarks or name or other protected rights in respect of any plant, machine, work or material used for or in connection with the works or temporary works and from and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto. The Contractor shall defend all actions arising from such claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.
- **The quoted rates are based on Per Kilometre and as per daily need basis on the basis of types of vehicles, all inclusive.**

There shall be a minimum base limit for each below mentioned category of vehicles for a month for which the firm shall be paid on a monthly basis. The payments, again, will have to be supported by proper letters/ applications, and invoices if any.

Sl. No.	Vehicle Type	Total no of vehicles required	Maximum Capacity required
1.	Normal Trucks (non-refrigerated)	2	3 MT
2.	Pick up Van	20	1.5 MT
3.	Mini Pickup Van	5	1 MT
4.	Tractor With Trailer	20	
5.	Truck (non-refrigerated)	2	10 MT

- A bid once submitted shall not be withdrawn within a period of three (3) months from the day of opening of the bids. No bidder shall be allowed to withdraw the bid during the interval between the deadline for submission of Empanelment proposal and the expiry of the period of validity of bids specified in this Empanelment Document or as extended by the bidder.
- The bids are to be submitted at the Union's office (address mentioned on the cover page of this Tender document) in 2-part bid (envelope) system: First is Technical Proposal, signed Empanelment document and all supportive papers; and Second is the Financial Proposal. The third envelope is of the DD for EMD. All the three envelopes should be in one large sealed envelope, super scribed "Tender Inviting Agency for supply of vehicles for transporting vegetables under the project".
- The rates quoted shall be inclusive of all charges, taxes, and duties as applicable as per law. The quoted rates shall be firm and shall not be subject to any change whatsoever and shall hold good till completion of the work including extended period of contract, if any.
- The final selected agency shall not be allowed to carry/ transport any other materials other than handed over by Union/ its representatives. It will also not be allowed to mix products of any other client. If found so, this will attract penalty on the part of transporter.
- Every vehicle to be provided by the vendor/ transporter should have Stepney and the important tool box, for emergency change over.
- The Union may ask for further information if required.
- The format of financial bid is attached.

Selection of the Agency

- a. The Tender will be based on Technical Qualification and all the technically qualified agencies will be empaneled for providing services.
- b. The Financial Bid of these agencies will be used for price discovery and the empaneled agencies will be approached for providing the services at **L1 rate**.

By,

Chief Executive Officer

Harit Vegetable Processing & Marketing
Co-operative Union Limited

Financial Bid Format

Logistics fare(including 50 km minimum distance cost) and above 50 km (The rate can be quoted for “Per Kilometre”, including all charges, taxes and duties + fuel costs)

Sl. No.	Vehicle Type	Requirement	Logistics fare (up to 50 km)	Rates (Rs.)/Kilometre (above 50 km)
1	Normal Trucks (non-refrigerated)	Daily Basis Rate		
2	Pick up Van	Daily Basis Rate		
3	Mini Pickup Van	Daily Basis Rate		
4	Tractor with Trailer	Daily Basis Rate		
5	Truck (non-refrigerated)	Rate On Kilometer basis		

Note:

- The **price quote in words will be final** in case of discrepancy between quote in figures and words.
- The bidder, while filling this format, is expected to have read and understood all the criteria, terms and conditions, and clauses of this Empanelment document in its entirety, and accepts all of them without any exceptions.

Sign of Authorized Signatory with date

Format for Declaration

(On letterhead)

To,

The Chief Executive Officer

Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna – 800020

Subject: Declaration regarding not blacklisted by any government organization

Dear Sir,

We declare that we are doing this work since _____ years, and we have never been blacklisted by any Government organization, whatsoever.

Yours sincerely,

Name and Signature of authorized person:

Firm / organization name:

Stamp: