

Tender Inviting for Empanelment of Agency for Supply of Vehicles for Transporting Vegetables under Bihar State Vegetable Processing & Marketing Scheme



Released By

Harit Vegetable Processing & Marketing Co-operative Union Limited

A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020

Phone No- 9431686446 | E-mail- haritvegetableunionltd@gmail.com | Website:

<https://state.bihar.gov.in/cooperative/https://tarkaari.in/>

Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna

NOTICE INVITING TENDER FOR

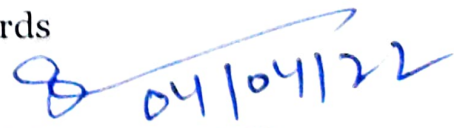
Empanelment of Agency for Supply of Vehicles for Transporting Vegetables under Bihar State Vegetable Processing & Marketing Scheme

Harit Vegetable Processing & Marketing Union Ltd invites proposals (Two Bid Systems) from reputed and experienced agencies/firms/companies for **Empanelment of Agency for Supply of Vehicles for Transporting Vegetables.**

The important information of the bidding is mentioned as below:

Sl	Information	Details
1	Tender Title	<i>Request for Proposal for Empanelment of Agency for Supply of Vehicles for Transporting Vegetables under Bihar State Vegetable Processing & Marketing Scheme</i>
2	Name of the tender issuer	Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna
3	Date of issue of Tender	Date: 04.04.2022
4	Address of Communication	A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020, Phone No- 9431686446
5	Websites for downloading Tender Document/office address from where tender can be collected	https://state.bihar.gov.in/cooperative/ or https://tarkaari.in/ A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020, Phone No- 9431686446
6	Date, Time and place of Pre-Bid Meeting	Date: 12.04.2022 Time: 01:00PM Place: A-58, Second Floor, Housing colony, Lohiya Nagar,
7	Date/Time for Submission of Technical and Financial Bids on the office address	Date: 26.04.2022 Time: 05:00 PM Address: A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020, Phone No- 9431686446
8	Date/Time of Technical Bid	Date: 26.04.2022 Time: 05:30 PM
9	Date of Financial Bid opening	To be communicated separately to successful bidders

Regards


Chief Executive Officer
Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna

DISCLAIMER

The information contained in this Request for Proposal document (the "RFP") or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of the **Harit Vegetable Processing & Marketing Co-operative Union Limited**, is provided to Applicant(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the union to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their application for qualification and thus selection pursuant to this RFP (the "Application"). This RFP includes statements, which reflect various assumptions and assessments arrived at by the union in relation to the work/s. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for union, its employees or advisors to consider the objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this document and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. Union accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

Union, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way with selection of Applicants for participation in the Bidding Process. Union also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any applicant upon the statements contained in this RFP.

Union may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that union is bound to select and shortlist Applications and union reserves the right to reject all or any of the Applications or Bids without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by union or any other costs incurred in connection with or relating to its Application. All such costs and expenses will remain with the Applicant and union shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Application, regardless of the conduct or outcome of the Bidding Process.

A handwritten signature in blue ink, consisting of a stylized 'S' followed by a long horizontal stroke that curves upwards at the end.

The address of communication is-

Chief Executive Officer

Harit Vegetable Processing & Marketing Co-operative Union Ltd.

A/58, 2nd Floor, Housing Colony, Lohiya Nagar, Kankarbagh, Patna – 800020 (Bihar).

Fact Sheet

Sl. No	Information	Details
1	Tender Title	Tender for empanelment of agency for supply of vehicles for transporting vegetables under the Bihar State Vegetable Processing & Marketing Scheme
2	Name of the tender issuer	Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna
3	Date of issue of Tender	Date: 04.04.2022
4	Address of Communication	A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020, Phone No- 9431686446
5	Websites for downloading Tender Document	https://state.bihar.gov.in/cooperative/ or https://tarkaari.in/
6	Date/Time for Submission of Technical and Financial Bids on the office address	Date: 26.04.2022 Time: 05:00 PM Address: A-58, Second Floor, Housing colony, Lohiya Nagar, Kankarbagh, Patna-800020, Phone No- 0431686446
7	Date/Time of Technical Bid Opening	Date: 26.04.2022 Time: 05:30 PM
8	Date of Financial Bid opening	To be communicated separately to successful bidders
9	Cost of Non-refundable Tender Document Fee	Tender Document Fee- INR 1,000/ (one thousand only) through demand draft issued by any Nationalized Bank/ Scheduled Commercial bank in favor of Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna
10	Earnest Money Deposit (EMD)	EMD- INR Rs. 50,000/ (Fifty Thousand rupees only) through demand draft issued by any Nationalized Bank/ Scheduled Commercial bank in favor of Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna

8

DISCLAIMER

1. Though adequate care has been taken while issuing this document, the applicant firm should satisfy itself that the document submitted is complete in all respects. Intimation of any discrepancy (if any) shall be given to this office (as mentioned below) immediately.
2. Harit Vegetable Processing & Marketing Co-operative Union Ltd., reserves the right to change any or all of the provisions of this document before date of submission.
3. Harit Vegetable Processing & Marketing Co-operative Union Ltd., reserves the right to reject any or the entire offer without assigning any reasons whatsoever. No correspondence will be entertained on this account.
4. The bidding agency should provide documentary proof in support of all the conditions laid out in the document, failing which may lead to the disqualification and the bidder may not be allowed to participate in the bid process.
5. Address of Communication:
Chief Executive Officer
Harit Vegetable Processing & Marketing Co-operative Union Ltd.
A/58, 2nd Floor, Housing Colony, Lohiya Nagar, Kankarbagh, Patna – 800020 (Bihar).



Introduction

The Government of Bihar has initiated a scheme for marketing and processing of vegetables in the state. The scheme has been named as Bihar State Vegetable Processing and Marketing Scheme. Its main objective is to establish a virtuous cycle for vegetable producers and consumers through a medium of cooperative societies. In order to effectively implement this scheme, Harit Vegetable Processing & Marketing Cooperative Union Ltd., has been registered under Cooperative Societies Act 1935. Since the project has just been started, there is requirement for logistical vehicles to kick start the operations under the project. Therefore, the Union would like to hire certain type of commercial vehicle for project logistics purpose as mentioned in the above table. The operational areas shall be Patna in Bihar. The contract shall be signed for a period of **11 months**, with effect from the date of signing of contract.

Scope of Services

The tentative locations for **where logistics needed are Patna, Vaishali, Samastipur, Nalanda and Begusarai, Bhojpur & Buxur. The vehicles shall be used for transporting fresh vegetables for distances within the state and the union can also explore to use logistics service for vegetable supply to outside state as per the requirement of the project.** The sourcing point of vegetables may be the Primary Vegetable Cooperative Societies (PVCS) at block level in above mentioned districts of the state.

Sl. No.	Vehicle Type	Total no of vehicles required	Maximum Capacity required
1.	Tata 407 Normal Trucks (non-refrigerated)	2	3 MT
2.	Bolero Pick up	20	1.5 MT
3.	Tata Ace	5	1 MT
4.	DCM Truck	2	10 MT

Scope of Work:

- Transport of Vegetables from Primary Vegetable Cooperative Societies of all the districts mentioned above to the destinations within state (preferably Patna) or as decided by the Union. The operational area should be considered as the whole of the Bihar state. Sometimes, the operational area may be considered outside state as per the requirement of the project.
- Any losses or damages due to theft, accident or force majeure needs to be covered by the transporter.
- Any damages to the goods due to unforeseen incidents like, fire, flood, theft or accident will be recovered from the transporter.
- The transporter/ vendor is expected to take care of the vehicle and driver on its own, and no further support of any form shall be sought from Union.
- The agency must provide drivers along with vehicles and salesman shall be appointed by the union.

Note: The scope of work may increase or decrease at the time when actual work needs to be done, which shall be finalised during discussions with the Union, at the time of contracting.

Eligibility Criteria for this Bid

The agencies intending to apply for this work should meet the following conditions:

- Should be a firm/agency/company with experience of such work in India for atleast 1 year.
- Should submit a fee of INR 1000/- as Tender document fee in the form of a Demand Draft, payable at Patna, **in favour of Harit Vegetable Processing & Marketing Co-operative Union Ltd.**
- Should submit an EMD of INR 50,000/- (Fifty Thousand Rupees Only), in the form of Demand Draft, payable at Patna, in favour of Harit Vegetable Processing & Marketing Co-operative Union Ltd.
- Performance Bank Guarantee of Rs.500000/- as cheque must be submitted to union after reward of the project. **EMD of the successful bidder will be released after the bidder signs the final agreement and furnishes the Performance Bank Guarantee (PBG).**
- Audited financial statements, IT Returns / Tax Clearance certificates for last three fiscal years (2018-19, 2019-20, 2020-21).
- Copy of PAN
- Copy of GST
- All vehicles must have valid documents such as RC book, Permit, Insurance, Fitness and Pollution etc. and driver should also have driving licence.
- **A declaration on the letterhead of the firm / organization that it has not been blacklisted by any Government organization**

Terms and Conditions

• Terms of Payment:

The selected agency can claim the payment on monthly basis against the valid invoice, bills and slips. The payments if found okay, may be processed within 7 days after submission of the valid invoices, along with valid proofs.

- The selected agency shall be ready to take up work beyond the mentioned scope if felt necessary and asked by the Union.
- The prices quoted shall be firm and shall remain applicable during the entire period of the contract till completion (including extension of time granted, if any) and no escalation in prices will be permitted due to increase in prices of Fuels, rise in labour prices or due to any other reasons.
- The Contractor shall comply with all the bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for the payment of all fees and other charges and the giving and receiving of all necessary notices, and keep the Union informed of the said compliance with the by-laws, payments made, notices issued and received.
- The Contractor shall indemnify the Union against all claims in respect of patent rights, design, trademarks or name or other protected rights in respect of any plant, machine, work or material used for or in connection with the works or temporary works **and from** and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect thereof **or in relation thereto**. The Contractor shall defend all actions arising from such claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.
- **The quoted rates are based on Per Kilometre and as per daily need basis, based on types of vehicles, all inclusive,**
- There shall be a minimum base limit for this below mentioned category of vehicles for a month for which the firm shall be paid on a fortnightly basis. The payments, again, will have to be supported by proper letters/ applications, and invoices if any.




Sl. No.	Vehicle Type	Total no of vehicles required	Maximum Capacity required
1.	Tata 407 Normal Trucks (non-refrigerated)	2	3 MT
2.	Bolero Pick up	20	1.5 MT
3.	Tata Ace	5	1 MT
4.	DCM Truck	2	10 MT

- A bid once submitted shall not be withdrawn within a period of three (3) months from the day of opening of the bids. No bidder shall be allowed to withdraw the bid during the interval between the deadline for submission of Empanelment proposal and the expiry of the period of validity of bids specified in this Empanelment Document or as extended by the bidder.
- The bids are to be submitted at the Union's office (address mentioned as above) in 2-part bid (envelope) system: **One is Technical Proposal** and all supportive papers; and **second is the Financial Proposal. The third envelope is of the DD for EMD and tender fee. Photocopy of DD of EMD & Tender Fee should be attached with the technical proposal. All the three envelopes should be in one large, sealed envelope**, super scribed "*Tender for empanelment of agency for supply of vehicles for transporting vegetables under the Bihar State Vegetable Processing & Marketing Scheme.*"
- The rates quoted shall be inclusive of all charges, taxes, and duties as applicable as per law. The quoted rates shall be firm and shall not be subject to any change whatsoever and shall hold good till completion of the work including extended period of contract, if any.
- The final selected agency shall not be allowed to carry/ transport any other materials other than handed over by Union/ its representatives. It will also not allowed to mix products of any other client. If found so, this will attract penalty on the part of transporter.
- Every vehicle to be provided by the vendor/ transporter should have Stepney and the important tool box, for emergency change over.
- The Union may ask for further information if required.
- The format of financial bid is attached.

Empanelment of the Agency

- The agency will be first evaluated on the basis of eligibility criteria. Agencies qualify in technical evaluation will only be called for financial evaluation.
- The price with the least quote fee (L1) will be used for price discovery. **Technically qualified agency agrees to work with L1 rate** will be finally empaneled for providing services to union as per scope of work, with or without negotiations. The union reserves the right for hiring services from any of the empanelled agency. In case of unidentified scope of work or for discovery of new price, union may call for the financial quotes from **the empanelled vendors** or even an open tender as when felt necessary to do so.



Financial Bid Format

Logistics fare(including 50 km minimum distance cost) and above 50 km (The rate can be quoted for “Per Kilometre”, including all charges, taxes and duties + fuel costs)

Sl. No.	Vehicle Type	Requirement	Total no of vehicles required	Rates (Rs.)/Kilometre (up to 50 km)	Rates (Rs.)/Kilometre (above 50 km)
1	Tata 407 Normal Trucks (non-refrigerated)	Daily Basis	2		
2	Bolero Pick up	Daily Basis	20		
3	Tata Ace	Daily Basis	5		
4	DCM Truck	Daily Basis	2		

Note:

- The bidder, while filling this format, is expected to have read and understood all the criteria, terms and conditions, and clauses of this Empanelment document in its entirety, and accepts all of them without any exceptions.

Sign of Authorized Signatory with date

Stamp of the organization / agency



Format for Declaration

(On letterhead)

To,

The Chief Executive Officer

Harit Vegetable Processing & Marketing Co-operative Union Limited, Patna – 20

Subject: Declaration regarding not blacklisted by any government organization

Dear Sir,

We declare that we are doing this work since _____ years, and we have never been blacklisted by any Government organization, whatsoever.

Yours sincerely,

Name and Signature of authorized person:

Firm / organization name:

Stamp:

